ACCA Registration Guideline

How do I start?

What do I need before registration?

- Ready with your scanned copy of NRIC/Passport and a signed Accelerate letter

- Valid debit/credit card

1. Go to www.accaglobal.com and click apply now

2. Get started

Before you get started...

> (i) We've updated our registration process. If you started your application before 6 December, you will need to restart it.

You'll need the following to complete your application:

- Proof of identification such as driver's license, passport or birth certificate
- Official translations of any documents not in English
- If applying to study our ACCA qualification, you will need to upload evidence that you meet our minimum entry requirements
- One of the following payment methods:

VISA · AMERICAN EXPRESS · mastercard · maestro · PayPal · SOLO · UnionPay 银联 · Alipay.com

What you need to know:

- The application process will take around 10 minutes to complete
- You will have the opportunity to apply for exemptions during the process
- We work in partnership with national accountancy bodies in certain countries, so you may also need to register with another local organisation and pay additional charges. Check the list of Joint Examination Schemes to see if this applies to you

3. Scroll down and click get started

Please note that for students and members based outside of the UK and EU, your information will be transferred and held outside of the region of your residence and may be accessed by our local office in your country of residence.

Read more

Get started | Resume application

4. Fill up the required details

Title *

Mr ▼ ✓

First name

Peter ✓

Last name *

De Great ✓

Email address *

peter.d.great@gmail.com ✓

Continue →

Your details

Gender *

○ Female
● Male

Date of birth *

Day	Month	Year
19 ▼	February ▼	1990 ▼	✓

Nationality *

Malaysian ▼ ✓

Address information

Country of residence *

Malaysia 🏳 ▼ ✓

Postcode/ Zip code

40300

- ▪ Complete all the required information. **Address** – click enter address manually and type in your address accordingly
- ▪ Kindly fill your **Country of Residence** (**Malaysia**) and **Residential Address** (**in Malaysia**) – for both local and international student

Type to select address

Enter address manually

© ACCA   Public

5. Select Qualification and click continue

Select qualification

Foundations in Accountancy (FIA)
Entry requirements: None, it's open access

More information ▼

Select qualification

ACCA qualification
Entry requirements: Three GCSEs and two A Levels in five separate subjects including Maths and English or their equivalent are required for this accountancy qualification.

More information ▼

Qualification selected

Continue →

- Select **ACCA qualification** and click continue

6. Upload documents

1. Upload **identification** – NRIC for Local Malaysian and Passport for International student

2. Upload **entry requirement** – signed Accelerate letter by your institution and with your full name on the top

3. Apply for exemptions – no action required, and proceed to next stage

7. Insert Registration Code

ACCA qualification

Entry requirements: Three GCSEs and two A Levels in five separate subjects including Maths and English or their equivalent are required for this accountancy qualification.

Registration code

If your employer or education provider has provided you with a registration code, please enter it in the field below. You may only apply one registration code per application.

XXX

✓ Registration code successfully applied

Apply code

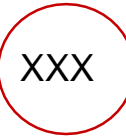- **Please refer to you accelerate letter for the code**

Example:-

Institute:
Course name:
(ACCELERATE)
Graduation date:
Accelerate code: XXX

7. Payment

Registration cost

This is your charge to register with ACCA. You will be charged separately for qualification costs.

GBP20.00

8. Log in to myACCA

- Note: You are only able to log in after 5-7 working days once you receive an email to inform you that your registration has been successfully processed

Sign in to MyACCA

Insert your username and password below to access your secure personal MyACCA account.

Username (ACCA ID)

Password

Sign in to MyACCA

Forgotten your username (ACCA ID)?

Forgotten your password?

New user - set your password

- First time log in – click new user, set your password

Thank you

Stay in touch

Email:
zhen.dung.ng@accaglobal.com

Telephone:
+6012-383 0876

Online:
www.accaglobal.com